

## Job Description – Supply Chain Manager

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We are seeking to establish a dedicated Supply Chain team within our operations department, to manage the end to end supply chain needs for its medical device products. The position of Supply Chain Manager will lead this team and report directly to the Director of Operations.

**Reporting to:** Director of Operations

### **Key responsibilities:**

- Plan and implement the overall supply chain strategy for finished medical device products.
- Develop the Supply Chain function within the organisation and create a dedicated Supply Chain team.
- Ensure the effective operation of the planning, procurement, inventory management and distribution processes.
- Develop and implement strategies to de-risk the supply chain from procurement to customer order fulfilment.
- Create and drive continuous improvement of Sales and Operations Planning (S&OP) processes.
- Develop, implement and execute a standardized process for logistics and ensuring compliance with global shipping.
- In alignment with Sales and Marketing, establish KPI tracking for exceptional customer experience and support corrective actions.
- Onboard, train and evaluate any new members of the Supply Chain team.
- Implement elements of Supply Chain Excellence as deemed valuable for the business and look for continuous improvement opportunities.
- Build and maintain good relationships with suppliers and critical subcontractors.
- Ensure the supply chain process operates in full compliance with relevant quality standards, good manufacturing practice, shipping, customs and all other relevant regulations.
- Establish key supply chain KPIs for ongoing monitoring of projects.
- Drive continuous data and process improvements within the Supply Chain function.
- Support business development initiatives and ensure assigned projects and tasks meet required deadlines.

### **Qualifications / Skills / Attributes:**

- Degree in Supply Chain Management, Operations, Finance, or a similar relevant field with Supply Chain Management experience.
- At least 5+ years' experience in a Management or Senior Supply Chain role, preferably within the medical device industry or other regulated environment.
- Experience in setting up supply agreements and negotiating their conditions.
- Recognised project management qualifications or suitable experience.
- Experience in liaising with PCB fabricators and PCBA vendors, including a basic knowledge and understanding of surface mount technology (SMT).
- Hands on experience with supply chain management software such as SAP, Oracle Netsuite, Microsoft Dynamics etc.
- Expert knowledge of standard PC applications (word processing, spreadsheets, data base) and project management tools.

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- A good understanding of quality management system principles (e.g. ISO 9001 or ISO 13485) and/or FDA quality system regulation processes according to 21 CFR part 820.
- Individual who has leadership skills and can work independently to help simultaneously progress multiple projects.
- Sense of ownership and pride in your performance and its impact on company's success.
- A team player with excellent interpersonal and communications skills, with the ability to solve problems ad-hoc.
- Ability to present ideas and concepts clearly and effectively to all levels of the company.

### **Desirable skills and knowledge:**

- Global perspective and mindset with the ability to work effectively in multi-disciplinary teams.
- Good knowledge of demand planning and forecasting.
- Continuous improvement mindset & experience including Six Sigma/Lean Manufacturing.
- Strong attention to detail and commitment to quality.
- Ability to train and mentor team members and guide them to resolutions.
- Strong analytical problem-solving skills and able to make efficient decisions.
- Proven track record for identifying and implementing improvements to processes and mitigate risk.
- Ability to work effectively under pressure in a fast-paced environment.
- Willingness to travel internationally as required.

For further information please contact Aoife McNally [aoife.mcnally@neuromoddevices.com](mailto:aoife.mcnally@neuromoddevices.com)